

<b>Job title</b>	<i>Truck Driver - Highway</i>
<b>Reports to</b>	<i>Operations Manager</i>

### **Job purpose**

The Truck Driver is responsible for safely driving large commercial truck & trailer combinations over long distances while adhering to all regulations, bylaws and traffic laws. The Truck Driver will also be responsible for loading, securing, and unloading cargo, planning routes, interacting with dispatchers and logging their activities accurately and timely. Truck Drivers will also monitor wear and tear, maintain their rigs and equipment to ensure optimum functionality and safe operation.

### **Duties and responsibilities**

- One of the most essential skills in a truck driver job description, is the ability to plan, to avoid problems.
- Trucker Drivers will take dispatched instructions and review them for accuracy, prior to leaving on a trip. Ensuring, the accuracy of Bill of Ladings, permits (If required.) any other details i.e. directions.
- Plan for rest & fuel stops and brake & load checks.
- Familiarize oneself with the area that will be traveling to avoid construction zones, bottlenecks in traffic and potentially dangerous situations.
- Applying the Standard Collision Prevention Formula
  - Recognize the Hazard
  - Understand the Defense
  - Act in Time
- Adhering to SOS policies & procedures and all rules & regulations issued by federal and provincial governmental agencies including Log Books.
- Knowledge of loading and unloading procedures, weight restrictions, scaling methods and trailer axle weight adjustments, are essential skills.
- A thorough pre-trip inspection of the truck and trailer is essential for safety and it's THE LAW.
- Pre-trip and post-trip inspections require the driver to note any problems with the equipment and any problems brought to the company's attention. A few items to look for are; proper functioning of brakes, lights, appropriate fluid levels and correct tire pressure.
- Log book are maintained accurately, legible and timely ... it's The Law.
- Submitting Log Books immediately to Dispatcher upon completion of trip.
- Bill of Ladings must accurately reflect load, shipper, destination, and signed, etc.
- Comply with all aspects of Per National Safety Code including Standard 10;
  - Cargos straps, chains, boomer and slings must be checked regularly to ensure they are in proper working order
  - Must be used on the correct type of cargo
  - Not have knots, damaged, or weakened parts that may affect their performance
  - Not have cracks or cuts
  - Be secured in a way that ensures they will not come unfastened while the vehicle operates on a highway

- Be able to withstand specified amounts of force in the forward, rearward, sideways and downward directions.
- Provide prompt and reliable services while ensuring the safe operations of the truck & trailer combination.
- Understand & respect the unique needs of each of customer
- Go beyond the expected in meeting those needs, therefore, everything you do, must be of high quality.
- Satisfy our customers' transportation needs. Customers' needs must be serviced promptly as expected.
- Housekeeping ... upkeep the cleanliness of the truck inside & out and trailer.

### **Qualifications**

- Class 1 Q
- Clean Professional Driving Abstract
- Current Negative Drug & Alcohol
- Minimum of 3 years mountain experience hauling tankers/super b's
- Patient
- High Stress Tolerance
- Able to work flexible hours
- Able to be away from home for extended periods of time
- Capable of working independently, as well as, in a team environment.
- Demonstrate a high attention to detail
- Be extremely organized and have the ability to reliably document failures and repairs.
- Ability to effectively communicate
- Extensive knowledge of all relevant governing legislation and regulatory standards i.e. Highway Traffic Act, National Safety Code - Transport Canada, etc.

### **Your Education/Designation**

- Minimum a High School Diploma

### **Physical requirements**

The strength and stamina required to operate a truck & trailer combination for extended periods of time, on occasion in severe weather conditions and challenging physical environments.

<b>Approved by:</b>	Allan Sadowsky, Manager Human Resources
<b>Date approved:</b>	September 6, 2018
<b>Reviewed:</b>	